



For Office Use Only:

Amount Paid	Check #	Credit Card Confirmation #
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Booth/Vendor Contract

Company Name	Address	City/State/Zip
Main Contact	Cell Phone	Email

Vendor set up is on Friday, March 23rd starting at Noon

Show hours Saturday, March 24th (9-5) and Sunday, March 25th (10-3) All vendors must vacate space by 6 pm on Sunday. **NO EARLY TEARDOWNS ALLOWED**

Booth will be set up and will include booth dividers. Table and Chairs are not included. Vendor responsible for their booth setup, take down and removal.

Home Expo requires each vendor donate a door prize item for attendee drawing by Home Expo.

WiFi is available for purchase from Jefferson County Fair Park provider at a cost of \$5.00/day or \$10.00/3 days.

Booths will not be guaranteed until full payment is received. Booth location is on a first-come, first-served basis.

IMPORTANT: Please complete the questionnaire on the reverse side of this form. The information you provide will be used in promotional messages and advertising, and in the event program.

CIRCLE BOOTH SIZE AND ADD-ONS NEEDED	Jefferson Chamber of Commerce Member Rate	Non-member Rate
Single Booth 10'W x 8'D	\$400	\$500
Double Booth	\$600	\$700
<u>Electric \$20 extra</u> NEED DON'T NEED	<u>Table with 2 chairs \$6.50 extra</u> NEED DON'T NEED	

Booth Price	\$ _____
Electric	\$ _____
Table/Chairs	\$ _____
Total Due	\$ _____

Make check payable to: Jefferson Chamber of Commerce Remit to: 230 South Main St., Ste. B, Jefferson, WI 53549

Booth space is guaranteed when payment is received.

Vendor Signature _____ Date _____ Home Expo _____ Date _____

Information at: jeffersonchamberwi.com



Jefferson County Home Expo
Jefferson County Fair Park
Sponsored by the Jefferson Chamber of Commerce

Booth/Vendor Contract

IF YOU CAN, PLEASE EMAIL US PHOTOS FOR OUR PRESS RELEASES, SOCIAL MEDIA PROMOTION AND THE SPECIAL ADVERTISING INSERT THAT WILL BE IN THE DAILY JEFFERSON COUNTY UNION AND AREA NEWSPAPERS

1. Company Background. Date established.

2. Inspiration for starting the business.

3. What makes your business unique?

4. What significant changes have you made to your business? Expansion? Line extensions? New employees? New services? New products?

5. What are your future plans for growth?

6. What would you like to emphasize in our promotional materials?

7. What do you plan on displaying, demonstrating, or offering at your booth?

If we have questions or need clarification, provide name/cell number of contact.

Information at: jeffersonchamberwi.com